



SurTech

# Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex

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DSCSITSC/PRIN/COM/2024-2025/01

Date:02/12/2024

## Board of Studies (BOS) Committee

### Objective:

The Board of Studies (BOS) of a Department in the college shall:

- Prepare syllabus for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- Suggest methodologies for innovative teaching and evaluation techniques;
- Suggest panel of names to the academic Council for appointment of examiners; and department/college.

### The BOS of Department of ME is hereby reconstituted with the following members

Sl. No.	Name	Designation
1	Dr. Arpita Chatterjee, HOD	Chairman
2	Dr. Dulal Krishna Mondal, Professor, Dept. of Mechanical Engineering, Jadavpur University	University Nominee
3	Dr. Monojit Ghosh, Professor, IEST Shibpur	Academic Expert
4	Dr. K.L. Sahoo, Principal Scientist, National Metallurgical Laboratory	Academic Expert
5	Dr. Chirodeep Ghosh, Principal Scientist, R&D, TATA Steel Ltd.	Industry Nominee
6	Mr. Subhasish Halder, Asst. Prof.	Member
7	Ms. Geetika Kumari Salwan, Asst. Prof.	Member
8	Dr. Debabrata Das, Asst. Prof.	Member
9	Mr. Jit Majumder, TA	Member
10	Ms. Anupama Kumar Guha, TA	Member
11	Mr. Suvodeep Paul	Alumni

### Frequency of the Meeting: Atleast twice a year

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
Prof. (Dr.) Saradindu Panda  
Principal  
Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex  
540, Dum Dum Road, Kolkata-74

### C.C:

1. All HODs/TICs
2. All concerned

## Agenda of the meeting

1. Review and approval of MAKAUT syllabus and curriculum for UG courses (3rd and 4th year).
2. Discussion on current and proposed research activities in the department.
3. Planning and promotion of internship opportunities for students.
4. Miscellaneous discussions including department development and academic innovation.

## Resolutions Passed in the Meeting

1. The Board unanimously approved the curriculum and syllabus of UG courses, including elective subjects.
2. It was resolved to integrate emerging technologies and align the curriculum with current industry trends.
3. A decision was made to maintain regular interactions with industry professionals and alumni for mutual benefit.
4. The Board emphasized the importance of encouraging students to pursue internships in relevant industries.
5. A proposal was passed to implement a **bridge course** to help students with knowledge gaps.
6. Faculty members are encouraged to apply for sponsored research projects.
7. It was recommended that faculty and students increase collaborative **publications in reputed journals**.
8. Formation of **research groups** within the department was advised, based on faculty expertise.
9. Collaboration with external institutes or industries was encouraged for conducting UG and PG projects alongside internal guides.